

Date (Start)	Date (End)	Day	Time	Course	Fee	Location
August 3	August 6	Wed-Sat	8-6	Property & Casualty Pre-License (ISTA)	\$160	TIC
August 8	August 12	M-F	9-5	Novel Linux (SUSE) Fundamentals	\$1,995	COB
August 19		Fri	8-5	Continuing Ed: Personal Lines-Property Coverages	\$75	TIC
August 19		Fri	5-6	Continuing Ed: Ethics #2	\$20	TIC
August 22	August 26	M-F	9-5	A+ Hardware Certification	\$1,495	TIC
August 25	August 28	Thur-Sun	8-6	Life & Disability Pre-License (ISTA)	\$140	TIC
September 8	October 17	Mon & Thur	5:30-8:30	AutoCad: Beginning	\$499	TIC
September 9	December 16	Fri	1-5	Certificate in Management & Leadership Program (See topical schedule)	\$675	TIC
September 12		Mon	2-6	MS PowerPoint 1: Basics	\$75	TIC
September 13		Tue	5:30-9:30	MS Access 1: Creating a Database	\$75	TIC
September 14	September 17	Wed-Sat	8-6	Property & Casualty Pre-License (ISTA)	\$160	TIC
September 14		Wed	1-5	MS Word 1: Basics	\$75	TIC
September 15		Thur	6-9	Installing Your Home Network	\$49	TIC
September 19		Mon	2-6	MS PowerPoint 2: Professional Presentations	\$75	TIC
September 20		Fri	5:30-9:30	MS Access 2: Forms	\$75	TIC
September 21		Wed	1-5	MS Word 2: Professional Documents	\$75	TIC
September 23		Fri	8-5	Continuing Ed: The Life Contract in Operation	\$75	TIC
September 23		Fri	5-6	Continuing Ed: Ethics #2	\$20	TIC
September 26		Mon	2-6	MS PowerPoint 3: Graphics, Sounds, Movies	\$75	TIC
September 27		Tue	5:30-9:30	MS Excel 1: Basics	\$75	TIC
September 28	October 12	Wed	1-4	Marketing Your Business with MS Office	\$149	TIC
September 28		Wed	1-5	MS Word 3: Charts & Reports	\$75	TIC
September 29	October 2	Thur-Sun	8-6	Life & Disability Pre-License (ISTA)	\$140	TIC
October 4		Tue	5:30-9:30	MS Excel 2: Formatting & Functions	\$75	TIC
October 10		Mon	9-4	Tools for Better Managing Your Time	\$129	TIC
October 11		Tue	5:30-9:30	MS Excel 3: Charts & Labels	\$75	TIC
October 17	October 21	M-F	9-5	A+ Software Certification	\$1,495	TIC
October 20		Thur	8-5	3M Fiber Certification: Designing & Estimating	Call	TIC
October 20	October 21	Thur-Fri	8:30 - 5	SHRM Essentials in Human Resources	\$399	Little Rock
October 21		Fri	8-5	3M Fiber Certification: Installation	Call	TIC
October 22		Sat	9-1	Introduction to Video Editing	\$49	TIC
October 24	November 17	Mon & Thur	5:30-8:30	AutoCAD: Intermediate	\$399	TIC
October 25		Tue	5:30-9:30	MS Word 1: Basics	\$75	TIC
October 26		Wed	1-5	MS Excel 1: Basics	\$75	TIC
October 27		Thur	1-5	MS Access 1: Creating a Database	\$75	TIC
October 28	November 18	Fri	1-5	Project Management w/ MS Project	\$299	TIC
November 1		Tue	5:30-9:30	MS Word 2: Professional Documents	\$75	TIC
November 2		Wed	1-5	MS Excel 2: Formatting & Functions	\$75	TIC
November 3		Thur	1-5	MS Access 2: Forms	\$75	TIC
November 7		Mon	1-5	MS Publisher 1: Letterhead-Flyers-Newsletters	\$75	TIC
November 8		Tue	5:30-9:30	MS Word 3: Charts & Reports	\$75	TIC
November 9		Wed	1-5	MS Excel 3: Charts & Labels	\$75	TIC
November 10		Thur	1-5	MS Outlook 1: Email, Apts, Mtgs	\$75	TIC
November 14		Mon	1-5	MS Publisher 2: Shapes, Tables, Websites	\$75	TIC
November 15		Tue	1-5	MS Word 4: Tables, Pics, Mail Merge	\$75	TIC
November 16		Wed	1-5	MS Access 3: Queries	\$75	TIC
November 17		Thur	1-5	MS Excel 4: Advanced Features	\$75	TIC
November 29		Tue	1-5	MS Word 5: Forms & WebPages	\$75	TIC
November 30		Wed	1-5	MS Access 4: Reports	\$75	TIC
December 1		Thur	1-5	MS Excel 5: Macros	\$75	TIC
December 8		Thur	1-5	MS Outlook 2: Contacts, Tasks, Notes	\$75	TIC
December 12	December 16	M-F	9-5	Novel Linux (SUSE) Administration	\$1,995	COB

TIC - Delta Center Training & Incubation Center, 5501 Krueger Drive, Jonesboro, AR

COB - ASU College of Business Lab, Jonesboro, AR